

Jordan Valley Emergency Medical Services Authority
Monthly Meeting
November 20th, 2019

Meeting called to order at 5:00pm by Todd Sorenson.

Present: Todd Sorenson (Wilson Township), Bob Draves (South Arm Township), Alan Petrie (Echo Township), Kevin King (Jordan Township), Julie Waterman (Banks Township), Jay Peck (Staff) and Michelle Whiteford (Staff)

Absent: Tom Reid (City of East Jordan)

Pledge of Allegiance was led by Todd Sorenson.

Invocation was given by Jay Peck.

Petrie made a motion to approve the agenda. Support by King. Passed all ayes.

Approval of Past Minutes:

Petrie made a motion to approve the minutes from the October 16th, 2019 Monthly Meeting. Support by King. Passed all ayes.

Roll call vote:

Petrie: Aye

Draves: Aye

Waterman: Aye

Sorenson: Aye

King: Aye

Nayes: None

Absent: Reid

Motion passed.

Treasurer's Report:

Sorenson made a motion to approve the Treasurer's report for October 2019, which was printed on November 20th, 2019. Support by Waterman. Passed all ayes.

Roll call vote:

Draves: Aye

Sorenson: Aye

Waterman: Aye
King: Aye
Petrie: Aye

Nayes: None
Absent: Reid

Motion Passed.

Discussion: Next month Treasure's report will include Operation Fund.

Accountant's Report:

Draves made a motion to approve the Accountant's report for October 2019. Support by Waterman.

Passed all ayes.

Roll call vote:

Draves: Aye

Petrie: Aye

King: Aye

Waterman: Aye

Sorenson: Aye

Nayes: None

Absent: Reid

Motion passed.

Operations Report:

Jordan Valley EMS Authority Board looked at all the data from October 2019 Operations Report. Peck informed the Authority Board that Jordan Valley EMS Authority is up sixty one runs compared to November of last year and a total of 1,331 runs since the first of January 2019.

Presentations/Ceremonial Items-

Audit: Richard with Gabridge & Co. discussed Jordan Valley EMS Authority Annual Financial Report Year Ended March 31, 2019. Jordan Valley EMS Authority received another high rating from the audit firm. Richard will email Peck a link for an Accounting Procedure Manual.

Citizen Comment (for items not on the agenda, limit of three minutes per person): No comments

Old Business:

Boyne Valley Township: Peck informed the Authority Board, Boyne Valley Township will have a special meeting to gather input from the citizens on December 10th, 2019. Jordan Valley EMS Authority status quo is still at a stand point.

Roger's Road Property: The property owner would like to delay on selling the property until the first of the new year.

Draves made a motion to respect the decision of the seller, to begin the purchase procedures on the property January 1st, 2020. Support by Waterman.

Roll Call:

- Petrie: Aye
- Draves: Aye
- Waterman: Aye
- Sorenson: Aye
- King: Aye

Nayes: None
Absent: Reid

Motion passed.

New Business –

Millage Election 2020: Draves made a motion for the March Election to request a renewal for Operation and Vehicle Fund with a four year term. Also, have Bryan Graham (Attorney) create documentation. Support by Petrie.

Roll Call:

- Petrie: Aye
- Draves: Aye
- Waterman: Aye
- Sorenson: Aye
- King: Aye

Nayes: None
Absent: Reid

Motion passed.

Citizen Comment (for items not on the agenda, limit of three minutes per person): No Comments

EMS Director Report:

Peck asked the Authority Board to wear their Jordan Valley E.M.S. Authority sweatshirts at the December 18th, 2019 Monthly Meeting. Jordan Valley EMS Authority photographer (Elizabeth DeKorne) will be present. Peck also discussed about how much Elizabeth DeKorne takes amazing photos for the Authority.

Peck informed the Authority Board that there was a press release to local newspapers about the new Type II ambulance and the new Type I ambulance with a couple of pictures that Elizabeth DeKorne took.

Peck had a great opportunity to meet with Stryker Company in Kalamazoo. He informed the Board Authority that he did have to sign a Non-Disclosure Agreement.

Committee Reports:

Executive Committee: Reviewed the Director Compensation Comparison 2019 chart. Sorenson commended Peck for his service and performance.

Sorenson made a motion to increase Director Peck salary to \$70,000 by December 31, 2019 with back pay from April 2019. Support by Petrie.

Roll Call:

Petrie: Aye

Draves: Aye

Waterman: Aye

Sorenson: Aye

King: Aye

Nays: None

Absent: Reid

Motion passed.

Communications Group: No comments

Authority Board Member Comments: No comments

Petrie made a motion to adjourn. Support by King.

Sorenson adjourned the meeting at 5:44pm.

Submitted by: Michelle Whiteford

Kevin King, Authority Secretary

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