

Jordan Valley Emergency Medical Services Authority  
Monthly Meeting  
April 17, 2019

Meeting called to order at 5:00 by EMS Director Jay Peck.

Present: Bob Draves (South Arm Township), Kevin King (Jordan Township), Alan Petrie (Echo Township), Julie Waterman (Banks Township), Jay Peck (EMS Director), Michelle Whiteford (Staff) and Meghan Meyer (Staff)

Absent: Tom Reid (City of East Jordan), Todd Sorenson (Wilson Township)

Citizen: Andrew Boyer (City of East Jordan Commissioner)

Pledge of Allegiance was led by Kevin King.

Invocation was given by Jay Peck.

**Approval of Meeting Agenda:**

Change was proposed to move the election of officers to the top of the meeting. King made a motion to approve the agenda with the change, support by Petrie. All Ayes. Motion passed.

**Election of Officers:**

Peck led the election of officers-

For President- Draves nominated Sorenson for the position of Board President, support by Petrie. No other nominations. Nominations closed. Roll call vote:

Waterman: Aye

Petrie: Aye

Draves: Aye

King: Aye

Nays: None

Absent: Reid and Sorenson.

Todd Sorenson will serve as the Board President.

For Vice President: Waterman nominated Draves for the position of Board Vice President, support by Petrie. No other nominations. Nominations closed. Roll call vote:

King: Aye

Draves: Aye

Petrie: Aye

Waterman: Aye

Nays: None

Absent: Reid and Sorenson.

Bob Draves will serve as the Board Vice President.

For Secretary: Draves nominated King for the position of Board Secretary, support by Waterman. No other nominations made. Nominations closed. Roll call vote:

Waterman: Aye

Petrie: Aye

Draves: Aye

King: Aye

Nayes: None

Absent: Reid and Sorenson.

Kevin King will serve as the Board Secretary.

For Treasurer: King nominated Petrie for the position of Board Treasurer, support by Waterman. No other nominations made. Nominations closed. Roll call vote:

Waterman: Aye

Petrie: Aye

Draves: Aye

King: Aye

Nayes: None

Absent: Reid and Sorenson.

Alan Petrie will serve as the Board Secretary.

Proposed Meeting Dates, (Tab 4)- A discussion regarding the list of every third Wednesday's of each month, May 15<sup>th</sup>, 2019 through April 15<sup>th</sup>, 2020. Those dates will be posted with the Jordan Valley EMS Authority letterhead of the meeting's notification. Petrie made a motion to accept the dates. Support by King. All Ayes. Motion passed.

**Approval of Past Minutes:**

Correction was made to specify the date of the last meeting in minute's approval and correction was made to a grammar mistake on page two. Waterman made a motion to approve the meeting minutes from March 20<sup>th</sup>, 2019 with the changes, support by Petrie. All Ayes. Motion passed.

**Treasurer's Report:**

No Treasurer's report was presented at this meeting.

**Accountant's Report:**

Discussion occurred regarding the presentation of the report for the meeting versus the report sent to the Board prior to the meeting. Waterman made a motion to approve the accountant's report presented. Support by King. Roll call vote:

King: Aye

Draves: Aye

Petrie: Aye

Waterman: Aye

Nayes: None

Absent: Reid and Sorenson.

Motion passed.

Operations Report:

Run volume is up from last year as of last Thursday, April 11<sup>th</sup>, 2019. No further comments.

Presentations/Ceremonial: None

Citizen Comment for items on the agenda: None

Old Business:

Boyne Valley Township- Discussion occurred regarding the next step to presenting a contract. The Authority Board will be willing to look at a contract from Boyne Valley.

New Ambulance- Peck stated that Chassis will be delivered in July and the box is being built and will be shooting for an August delivery. Expected delivery will be in August or September of 2019.

New Business

Sale of the 2006 Ford Expedition- The echo is in no shape to sell. Peck contacted Jim Slough for a scrap estimate and received a \$300.00 estimate. Peck also contacted J&J Auto and got a scrap estimate of \$500.00.

Petrie makes a motion to sell the 2006 Ford Expedition to J&J Auto for \$500.00. Motion supported by King.

Roll call:

Waterman: Aye

Petrie: Aye

Draves: Aye

King: Aye

Naves: None

Absent: Reid and Sorenson.

Citizen Comment (for items not on the agenda, limit of three minutes per person): None

EMS Director Report:

Peck discussed Lisa Carey a Billing Specialist has put her two weeks in and is resigning her position from Jordan Valley EMS Authority. With Lisa Carey leaving, Jordan Valley EMS Authority has hired Tiffany Bourdo who will begin on April 22, 2019 as a Billing Specialist.

Last Saturday a deer struck one of the ambulances, which as heading to Munson Hospital in Traverse City. Jay Peck is waiting for an estimate from Lake Area Collision to fix the ambulance.

Peck has brought attention to all Authority board members an article from the online Petoskey Newspaper. The Board discussed page two, paragraph five and six. A motion was made by Draves to request the Board's permission to have Peck contact Attorney Bryan Graham to discuss what the legal avenues are about the Petoskey Newspaper article. Supported by Waterman.

Roll call:

Waterman: Aye

Petrie: Aye

Draves: Aye

King: Aye

Naves: None

Absent: Reid and Sorenson.

**Close Meeting:**

Waterman made a motion that Jordan Valley EMS Authority Board go into a closed session in accordance with the Open Meeting Act 15.268 Section 8 (d) to consider the purchase or lease of real property. Seconded by Petrie.

Roll call:

Waterman: Aye

Petrie: Aye

Draves: Aye

King: Aye

Nayes: None

Absent: Reid and Sorenson.

The public body of the Jordan Valley EMS Authority Board went into closed session at 5:39pm.

The public body of the Jordan Valley EMS Authority Board reconvened the public meeting at 6:15pm.

Peck thanked Waterman for the help of the Open Meeting Act.

Peck let the Board know that he will be taking vacation April 20<sup>th</sup>, 2019 through April 28<sup>th</sup>, 2019. Meghan Meyer will be handling the daily operations in Peck's absence.

**Authority Board Member Comments:**

There was a discussion of proposals that were passed at the City of East Jordan's Meeting yesterday Wednesday April 16, 2019.

  
Submitted by: Michelle Whiteford

  
Kevin King, Authority Secretary