

Jordan Valley Emergency Medical Services Authority
Monthly Meeting
December 16, 2015

Meeting called to order at 5:02 pm by President Sorenson.

Present: Todd Sorenson (Wilson Township), Cody Randall (Banks Township), John Doebel (City of East Jordan), Alan Petrie (Echo Township), Bob Draves (South Arm Township), Jay Peck (Staff), Karen Watkins (Staff)

Absent: Brian Meads (Jordan Township)

Pledge of Allegiance was led by Bob Draves.

Invocation offered by Pastor Jim Jordan.

Todd Sorenson stated that he would like to add to the agenda Grant Application under New Business.

John Doebel made a motion to approve the agenda with the addition. Support by Bob Draves. Passed all ayes.

Alan Petrie made a motion to approve the minutes from the November 18, 2015 meeting. Support by John Doebel. Passed all ayes.

Treasurer's Report:

John Doebel made a motion to approve the treasurer's report. Support by Cody Randall.

Alan stated that winter tax money should start coming in next week.

Roll call vote:

Doebel: aye

Draves: aye

Randall: aye

Petrie: aye

Sorenson: aye

Nays: none

Absent: Meads

Motion passed.

Approved: 01/20/2016

Accountant's Report:

Alan Petrie made a motion to approve the accountant's report. Support by Todd Sorenson.

Bob questioned if the board needed to approve the purchase of Quickbooks, but since it is already in the budget then no action is needed. John questioned whether Jay thought that vehicle maintenance would exceed what was budgeted and need to be amended and Jay stated that that was a good possibility.

Roll call vote:

Doebel: aye

Draves: aye

Randall: aye

Petrie: aye

Sorenson: aye

Nayes: none

Absent: Meads

Motion passed.

Citizen Comment:

Jim Jordan thanked the board for all that they do for the authority.

Committee Reports:

The executive committee discussed the ad for a full-time paramedic, discussed the wage & benefit study which has been sent to one agency for comments before it is sent out to everybody. A read-only version of Quickbooks will be loaded on the computer at the station soon so that it will be easier to look something up if a question should arise. Sandy from the Computer Center has not had anybody contact her with interest in the blade servers so she suggests that the board list them on EBay. Todd will be placing an ad on MTA for the paramedic position, as soon as the description is posted on the authority's website.

Old Business:

No old business

Approved: 01/20/2016

New Business:

Grant Application

Jay would like permission from the board to apply for a grant through the Grand Traverse Bay Band of Ottawa & Chippewa Indians in the amount of \$22,089.48 for the purchase of 3 recertified Lifepak-12 cardiac monitors.

Todd Sorenson made a motion to have Jay apply for a grant from the Grand Traverse Bay Band of Ottawa & Chippewa Indians. Support by Alan Petrie.

Roll call vote:

Doebel: aye

Draves: aye

Randall: aye

Petrie: aye

Sorenson: aye

Nayes: none

Absent: Meads

Motion passed.

Citizen Comment:

No citizen comment.

EMS Director Report:

No director report.

Board Member Comments:

The board members took this time to introduce themselves to the employees and volunteers that were present, and then the employees and volunteers introduced themselves to the board. At this time there was an informal meet and greet between the board and the employees and volunteers.

Todd Sorenson adjourned the meeting at 5:45 pm.

Approved: 01/20/2016

Submitted by: Karen Watkins

Robert Draves, Authority Secretary

Approved: 01/20/2016