

Jordan Valley Emergency Medical Services Authority
Monthly Meeting
August 20, 2014

Meeting called to order at 5:21 pm by President Mann.

Present: Thomas Mann (Banks Township), Chris Yonker (City of East Jordan), Alan Petrie (Echo Township), Bob Draves (South Arm Township), Jay Peck (Staff), Karen Watkins (Staff)

Absent: Todd Sorenson (Wilson Township), Brian Meads (Jordan Township)

Pledge of Allegiance was led by President Mann.

Invocation offered by President Mann.

Bob Draves made a motion to approve the August 20, 2014 agenda with changes. Support by Chris Yonker. Passed all ayes.

Chris Yonker made a motion to approve the minutes from the April 23, 2014 meeting, the July 2, 2014 special meeting and the July 16, 2014 meeting. Support by Bob Draves. Passed all ayes.

New Business:

Discussion moved to the purchase of network hardware and software. Jay updated the board that there was a confirmed amount of \$15,000.00 coming from the Charlevoix County Community Foundation towards the purchase price of the software. Brian Meads called into the meeting to be a part of this discussion. The board decided that it was best to purchase the hardware and software now to make sure that there was time to get everything up and running prior to the April 1, 2015 takeover date.

Bob Draves made a motion to cooperate with the East Jordan Ambulance Association in procuring the necessary hardware for the Ambulance Authority and also authorizing the necessary documents needed to implement such transactions. Support by Alan Petrie. Passed all ayes. Motion approved.

Chris Yonker made a motion to cooperate with the East Jordan Ambulance Association in procuring the necessary software for the Ambulance Authority and also authorizing the necessary documents needed to implement such transactions. Support by Alan Petrie.

Bob asked why the Authority was looking at BS&A Software, and was informed that most local municipalities, including the City of East Jordan use this and that it would make the data conversion from the City go smoothly.

Passed all ayes. Motion approved.

Approved September 17, 2014

Discussion then moved to an Agreement for Purchasing Services between the Jordan Valley Emergency Service Authority and the East Jordan Ambulance Association. Tom Mann made a motion to accept the Agreement for Purchasing Services with the East Jordan Ambulance Association with a compensation of 1%. Support by Alan Petrie. Passed all ayes. Motion approved.

Election Results - The millage was passed by the voters with a 73% approval rate. Jay submitted a copy of a letter he would like permission to send to all of the people that came in and made phone calls the night prior to the election. Tom Mann made a motion to approve the sending of this letter. Support by Chris Yonker. Passed all ayes.

Re-chassis update – The new ambulance is currently in Michigan and is in the graphics shop. As soon as the lettering is done it will be delivered. We were told it would be here on Monday, but it still might make it here this Friday.

54A4 Road Rescue Ambulance – This ambulance is back in service. It did have a couple of minor non-engine related issues but those have been fixed.

Citizen Comment:

There were no members of the public present for this meeting.

Old Business:

The final draft of the Rules of Procedure with changes that were noted at the last meeting was presented. Chris Yonker made a motion to adopt the Rules of Procedure. Support by Bob Draves. Passed all ayes. Rules of Procedure were adopted.

It was decided to table the Freedom of Information Policy until the next meeting. Board agreed to review and bring to next meeting for approval.

Citizen Comment:

There were no members of the public present for this meeting.

Authority Board Member Comments:

Chris Yonker advised that he had turned in his resignation as the City Administrator at the prior nights City Commission meeting. He will remain at the City for at least 30 more days. The commission approved for him to remain on the authority board through October 3, 2014, with the option to stay longer if deemed needed. He stated he would keep the board informed as to what the time frame will be.

President Mann adjourned the meeting at 6:21 pm.

Approved September 17, 2014

Submitted by: Karen Watkins

Robert Draves, Authority Secretary

Approved September 17, 2014