

Jordan Valley Emergency Medical Services Authority  
Monthly Meeting  
July 16, 2014

Meeting called to order at 5:05 pm by Vice-President Meads.

Present: Brian Meads (Jordan Township), Chris Yonker (City of East Jordan), Alan Petrie (Echo Township), Bob Draves (South Arm Township), Jay Peck (Staff), Karen Watkins (Staff)

Absent: Tom Mann (Banks Township), Todd Sorenson (Wilson Township)

Visitors: Commissioner Mark Penzien

Pledge of Allegiance was led by Vice-President Meads.

Invocation offered by Vice-President Meads.

Alan Petrie made a motion to approve the July 16, 2014 agenda. Support by Bob Draves. Passed all ayes.

Bob Draves made a motion to approve the minutes of the April 16, 2014 meeting as presented. Support by Alan Petrie. Passed all ayes.

Public Comment:

Commissioner Penzien said he was concerned about the engine failure of 54 Alpha4 but he was confident that the board would be working on figuring out how this was going to get fixed. He also inquired about the August election if the papers had been contacted to run any articles. He was informed that there has been an election committee formed and they were working on getting the information out there.

Old Business:

Rules of Procedure Policy – picked up where the board left off at the last regular meeting. The entire document was gone over section by section, and all changes were noted and will be made to the document and presented at the next regular meeting for final approval.

Enter Tom Mann @ 5:50.

Bob Draves made a motion to accept the Rules of Procedure as adopted. Support by Tom Mann. Passed all ayes.

Approved August 20, 2014

Decision was made at 6:00 pm by Vice-President Meads to table discussion on the FOIA Policy until next regular meeting to allow discussion of New Business.

#### New Business:

Ballot Proposal -Brian asked Jay Peck to update the board on the ballot proposal. Jay stated that there had been a committee formed that was spearheading a campaign for a successful millage. This committee has gone over the lists of all registered voters and identified people who they feel will vote in favor of this millage. They are working on putting together callers to call these voters the night before the election to remind them to get out and vote.

Re-chassis update and 54A4 road rescue ambulance- Brian asked Jay for updates on these. Jay stated that he had been in contact with the company regarding the re-chassis of 54A1. The company has given a delivery date by August 5, 2014. If the ambulance is not delivered by that date, then they will deduct \$250 per calendar day for every day past that date. They have also offered a loner ambulance for this department at no charge. This ambulance will be available by July 18<sup>th</sup> and will remain available for use until 54A1 is delivered. Also, if so needed, this loaner will be available for up to 2 weeks after the delivery of 54A1, again at no charge.

54A4 had an engine failure in the early morning hours of July 12 while on a transfer downstate. Arrangements were made to get the patient to the destination via another ambulance service, the arrangements were made to get the crew home and for the ambulance to be towed. It is currently in Gaylord at Zarembo Equipment waiting for a decision as to what will happen next. Jay has received a couple of quotes for replacing the motor. The board asked Chris what they could do as far as going to their respective township boards to assist the City in getting this ambulance back up and running as soon as possible. Chris stated he would let them know as soon as he had an answer for them.

Brian asked the board for their approval to write any grants on behalf of the authority. The board consensus was yes he could and to do so with their blessing.

Eveline Township- Currently listed as an Approved Contracting Municipality in the Articles of Incorporation, however, since they have refused to be a part of the authority and do not want a seat on the board then they need to be removed as an Approved Contracting Municipality and changed to a Contracting Municipality. Bob Draves made a motion to draft an Amendment to the Articles of Incorporation removing Eveline Township as an Approved Contracting Municipality and show them as a Contracting Municipality and also directs Jay Peck to call and discuss this change with the attorney. Support by Alan Petrie. Passed all Ayes.

#### Citizen Comments:

Mark Penzien just wanted to say that he thought the board was doing a great job.

Approved August 20, 2014

Authority Board Member Comments:

Chris wanted to let everybody know that the bank account has been set up at Charlevoix State Bank and currently due to such a low interest rate all money is in a checking account.

Brian stated that he would like the board's approval to work with Jay in coming up with letterhead for the authority to be used for official authority business.

Vice-President Meads adjourned the meeting at 6:50 pm.

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Submitted by: Karen Watkins

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Robert Draves, Authority Secretary