

Jordan Valley Emergency Medical Service Authority
March 19, 2014

Present: Tom Mann (Banks Township), Brian Meads (Jordan Township), Chris Yonker (City of East Jordan), Todd Sorenson (Wilson Township), Alan Petrie (Echo Township), Bob Draves (South Arm Township)

Also Attending: Jay Peck, Karen Watkins

Absent: None

1. The inaugural meeting of the Jordan Valley Emergency Medical Service Authority was called to order at 6:38 pm by Jay Peck, East Jordan EMS Director.

It was noted that all appointed members to the Jordan Valley Emergency Medical Service Authority Board by the Incorporating Township Boards and the Wilson Township Board, an Approved Contracting Municipality, were present.

The first order of business was the election of the president of the Authority Board. Bob Draves nominated Tom Mann, seconded by Alan Petrie. Todd called the question and also says it should be a unanimous vote. Passed, all ayes.

The meeting was then turned over to the newly elected President of the Authority Board.

2. Tom Mann asked for nominations for Vice-President. Chris Yonker nominated Brian Meads, seconded by Tom Mann. Passed, all ayes.
3. Tom Mann asked for nominations for Secretary. Todd Sorenson nominated Bob Draves, seconded by Alan Petrie. Passed, all ayes.
4. Tom Mann asked for nominations for Treasurer. Todd Sorenson nominated Chris Yonker, seconded by Alan Petrie. Passed, all ayes.
5. Tom Mann noted that there needed to be an establishment of regular meeting dates for this board. It was suggested that meetings be set for the 3rd Wednesday of each month at 5:00pm to be held at the East Jordan Emergency Services Building. Todd Sorenson made a motion to accept this day and time; support by Alan Petrie, motion carried all ayes.
6. Tom Mann noted that Rules of Procedure needed to be adopted and it was suggested that the board adopt Robert's Rules of Order until such time that a change in the by-laws be made. Todd made a motion to adopt Robert's Rules of Order, and he also recommended that Jay Peck establish the agenda, as he is aware what is going on, and then that agenda needs to be given to and approved by the President at least 24 hours in advance of the meeting; support by Bob Draves, motion carried all ayes.
7. Discussion moved to whether or not to form committees and what committees were needed and who would sit on them. The question was asked if there was any grant money available at this time. Brian stated that he had received a call from someone at the EVIP office who told him that there was no grant money for single ambulance authorities. Brian stated that the by-laws needed to be worked on and that areas that needed to be handled needed to be identified and

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prioritized. Jay asked the board if they would at least consider establishing an at-large committee to come up with ballot language for next month's meeting. Todd suggested that perhaps that committee should also work on the by-laws and determine other needs that could be brought back before the board for consideration. The question was then asked why not just call a special meeting and start to list items that need to be done and start to prioritize. Todd Sorenson made a motion to call a Special Meeting for Friday, March 21, 2014 @ 1:00 pm at the East Jordan Emergency Services Building to work on a priority list to take back to the board; support by Bob Draves, motion passed all ayes.

8. Tom Mann made a motion to have a Special Meeting on April 9, 2014 @ 5:00 to make sure everything was on track as far as ballot language; support by Bob Draves, passed all ayes.
9. Todd Sorenson exited @ 6:35pm.
10. General discussion was held about what all needs to be done to get this authority prepared to take over from the City of East Jordan on April 1, 2015.
11. Tom Mann adjourned the meeting @ 6:45pm.

Robert Draves, Authority Secretary

Submitted by: Karen Watkins

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